

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2321
COMMISSIONERS OF JEFFERSON COUNTY
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: April 7, 2020

Present: Commissioners
Richard Beaumont
Lester Champagne
Billy Joe Butler
Albert Moses, Jr.
Phil Kelley, Manager
Pete Steele, Attorney

Absent: James Gamble, Sr.

Visitors: Brady Girouard-DD7
Tomeka Channel, DD7
Allen Sims, LJA Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Moses gave the invocation.

Minutes of Meeting Nos. 2319 and 2320

The Minutes of Meeting Nos. 2319 and 2320 were approved as read.

Consider Progress Payment No. 6 to MK Constructors for Improvements to Rodair Gully, Phase V

A recommendation letter was received from Cody Croley of LJA Engineering for Progress Payment No. 6 to MK Constructors for Improvements to Rodair Gully, Phase V, in the amount of Two Hundred Eighteen Thousand Twelve and 40/100 (\$218,012.40) Dollars. Mr. Allen Sims of LJA Engineering stated this pay request is for work during the month of March. The contractor completed approximately one-third (1/3) of the total

contract work during March and is about 250 feet short of finishing the project. The amount of work constructed has been verified and the requested pay request has been reviewed. Commissioner Champagne moved to approve Progress Payment No. 6 to MK Constructors in the amount of Two Hundred Eighteen Thousand Twelve and 40/100 (\$218,012.40) Dollars. Commissioner Buter seconded the motion. The motion carried.

Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Crew

Herbicide Application:

- Rodair Gully Lats. 2 & 3, Lat. 3A, 3C, Central Gardens Ditch, N. Port Acres Ditch
- Highlands Ditch, Lats. 6, 6A, 6B, Central Gardens Lat. 1, Central Gardens Outfall
- Rodair Gully, Upper Johns, Airport Viterbo and Lats. 1, 2 & 3, Lee Ditch, MUD Ditch
- Main C & Main C Loop, Hwy 365 Bridge over Rodair Gully, Borrow Pit near 60th St.

Levee

- Installed shafts on sluice gates #8 behind Total Refinery
- Installed dome tops and cables at Hwy 365 gate

Misc.

- Replaced fence around discharge bay at PS 19
- Repaired fence at PS 17

Contractor:

- Ducks Dragline: Mulching trees on Rodair Gully from W. Port Arthur Road to Sta. 1520+00
- GP Evans Contractors LLC: Mowing HFPL & ROWs, Areas 1-14

Control Center Operation and Pump Station Maintenance Report

- Martin, Joe greasing trash rakes at 8907, 8908, 8910
- Darren checking and cleaning stations
- Ceasar, Lupo changing oil and fuel lines at 8918

- Matak helping at 8919
- Martin, Joe checking stations and changing grease fittings on trash rakes 8907
- Darren checking stations and helping at 8907
- Ceasar, Lupo changing fuel and oil lines at 8918

- Matak helping at 8919
- Martin vac
- Joe changing grease fittings
- Darren needle gunning and painting at 8911
- Ceasar, Lupo changing fuel and oil lines at 8919

- Matak cleaning at 8908
- Martin, Joe checking stations and cleaning at 8910
- Darren cleaning at 8913
- Ceasar, Lupo changing fuel and oil lines at 8918

- Matak cleaning stations
- Martin, Joe grouting in pump base at 8910
- Darren cleaning stations
- Ceasar, Lupo cleaning stations

- Matak cleaning at 8908
- Martin, Joe cleaning at 8910
- Darren cleaning at 8913
- Ceasar, Lupo cleaning at 8918

- King, Matak cleaning stations because of coronavirus
- Martin, Joe cleaning stations because of coronavirus
- Darren cleaning stations because of coronavirus
- Ceasar, Lupo cleaning stations because of coronavirus

Ditch Maintenance:

- Routine crossing runs have been done throughout the District, including Beauxart Gardens, Central Gardens, Nederland and Port Neches.
- Cleaned trucks and equipment.

- Cut and cleaned ditches, trees and guardrails throughout the District.
- Cut Pump Stations 7, 8, 9, 10, 11, 12, 13 and 14.
- Cleaned and maintained Pump Stations 8901, 8902, 8905 and 8919.
- Crews addressed several complaints throughout the District.
- Tractor Crew resumed its weekly mowing route throughout the District.

Rental Equipment:

- None

Construction Crew:

- Crew cleaned Pump Stations 7, 8, 10, 11, 15 and 16 along the seawall after each rain event.
- Made routine trash pickup at warehouse, emptied all trash dumpsters and trash bins.
- Cleaned and maintained equipment and trucks.
- Continued making repairs to concrete and earthen ditches throughout the District.

Rental Equipment:

1-LS250X3 Track hoe, Ducks Dragline Service

District Equipment:

4-5 Yard Dump Trucks
Backhoe, Gradall

Construction Notes - Alligator Bayou Pump Station Annex
March 9, 2020 – March 27, 2020

Monday, March 9:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy with rain starting around 3:00 pm. The site conditions were dry.

Allco superintendents (1) on site Mike Nunez (1) and Terrell (1), with (?) operators/laborers reported.

Allco's crew is installing forms and expansion joints for the parking and driveway slab near the East end of trash rakes. The pile crew is digging out from inside of the cofferdam.

Electrical Specialties is on site (1) wiring the control panels.

AT&T installed the phone line connection from the old station to the new station on Friday, March 6th.

Tuesday, March 10:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were muddy.

Allco superintendents (1) on site Mike Nunez (1), with (8) operators/laborers reported.

Allco's crew is installing the upper trash rake screen beams inside intake bay #6. The crew is also cleaning the exhaust pipes inside of the station getting them ready to be painted. The pile crew was "mudded out" from the cofferdam being too muddy to drive dump trucks on.

Electrical Specialties is on site (2) wiring the control panels.

One angle gear (1) coolant water pump was delivered to the station.

Wednesday, March 11:

Alligator Project; Allco worked on site today. Weather conditions were foggy and cloudy. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing rebar for the driveway and parking slab area near the East end of the trash rake system. The crew is also cleaning the exhaust pipes inside of the station, getting them ready to be painted. The pile crew is continuing to dig dirt out from the inside of the coffer dam.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the coolant pipes to angle gears and the fuel pipes to engines.

Reye's is on site (6) preparing to pour concrete.

Thursday, March 12:

Alligator Project; Allco is working on site today; however, DD7's site representative took a vacation day, so a daily report was not generated.

Allco's crew is continuing to work on the parking and driveway area on the East side of the trash rakes up to the fuel tank house, forming up the slab and tying rebar. The pile crew is continuing to work on supporting the foundation of the cofferdam to hold up the crane and strengthening sheet pile so that the sheets can be pulled.

Friday, March 13:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy to sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is continuing to clean the exhaust pipes inside of the station so that they can be painted. The pile crew is welding support plates to the sheet pile to strengthen the top portion of sheets so that they can be pulled.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the coolant pipes to angle gears and the fuel pipes to engines.

Reye's is on site (6) pouring the concrete slab. The crew poured 170 yards of concrete to complete the parking area and driveway on the East end of trash rake system, ten (10) feet past the fuel building.

Monday, March 16:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendents (1) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is painting the exhaust pipes inside of the station and cleaning the remaining exhaust pipes, getting them ready to be painted. The pile crew is welding support plates to the sheet pile so that the sheets can be pulled.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the fuel pipes to engines and the coolant pipes to angle gears.

Tuesday, March 17:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (13) operators/laborers reported.

Allco's crew is installing the staircase to the fuel building. The crew is also painting the exhaust pipes inside of the station. The pile crew is cutting the section of the lower support beams from the cofferdam and removing them. The crew changed out the cable on the crane and put a block on it to pull the I-beams vertically out of the ground. Once the I-beams were removed, the crew hooked the clam bucket back on the crane.

Electrical Specialties is on site (2) wiring the control panels.

Chapman is on site (4) working on the fuel pipes to engines. The crew filled water into unit #1's angle gear coolant system and ran the pump. The keel cooler system was measured to be 18 to 20 psi.

Wiesinger is on site (4) installing the vortex diverter shields, lowering them down into the intake bays.

There was a "test" ran on unit #1's angle gear system pump to observe the system while it is running. Precautions were made to ensure the keel cooler was not over pressured during the test run.

Wednesday, March 18:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is drilling and setting the anchor bolts for the stairs to the fuel building. The crew is also painting the exhaust pipes inside of the station, applying a second and third coat. The pile crew is digging dirt away from the sheet pile and switching the crane over to the Vibro.

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (3) working on the fuel pipes to the engines and the air pipes to the starters.

Wiesinger is on site (5) welding the diverter plates together in bay #1 and 2, anchoring them in place under the pumps.

Thursday, March 19:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is continuing to paint the exhaust pipes inside of the station. The crew is also forming up the sidewalk next to the fuel building. The pile crew began pulling sheet pile again. The crew was able to pull ten (10) single sheets completely out today.

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (4) working on the fuel pipes to engines and the air pipes to the starters.

Wiesinger is on site (5) welding the diverter plates together in bay #3, 4, 5, and 6, anchoring them in place under the pumps.

Friday, March 20:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is installing and tying rebar for the formed sidewalk around the fuel building. The Vibro broke and can no longer pull sheet pile until it is repaired. It is estimated that the Vibro can be back in service early next week after it is repaired.

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (4) working on the fuel pipes to engines and the air pipes to the starters.

Monday, March 23:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew is tying rebar for the formed sidewalk around the fuel building. The crew is waiting on the scaffolding to be built inside intake bays so that they can finish installing trash screens. The Vibro was repaired around noon, so the pile crew was able to begin pulling sheet pile again.

Betco is on site (5) installing scaffolding inside intake bay #1.

Electrical Specialties is on site (3) wiring inside the station.

Chapman is on site (4) working on the air pipes to the engine starters.

Tuesday, March 24:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (13) operators/laborers reported.

Allco's crew is continuing to work on the trash screen system and forming up the sidewalk area around the fuel building. The pile crew is trying to pull sheet pile, but the tops of the sheets are breaking off. The crew is welding on support plates to strengthen the pile so that they can be fully pulled.

Electrical Specialties is on site (3) wiring inside the station.

Betco is on site (5) installing scaffolding inside intake bay #1.

Chapman is on site (4) working on the air pipes to starters.

Wednesday, March 25:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy to sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (13) operators/laborers reported.

Allco's crew poured sixteen (16) yards of concrete for the sidewalk around the fuel building and for the trash rake system on the East and Northeast end of the station. The pile crew is continuing to pull sheet pile. It was noted that the pulling process is going "very slow".

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (3) working on the air pipes to starters on Unit #'s 4, 5, and 6.
Thursday, March 26:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (12) operators/laborers reported.

Allco's crew set the fueling station box outside of the fuel building. The pile crew pulled four (4) sheets fully out today.

Electrical Specialties is on site (3) wiring inside of the station.

Chapman is on site (4) working on the coolant pipes to the angle gears and the air pipes to the starters.

Betco is on site (8) installing scaffolding inside intake bay #2.

Friday, March 27:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1), with (12) operators/laborers reported.

Allco's crew is continuing to work on the trash rake system. The pile crew is removing the sheet pile that has been pulled off the cofferdam.

Electrical Specialties is on site (2) wiring inside of the station.

Chapman is on site (3) working on the coolant pipes to the angle gears and the air pipes to the starters.

Betco is on site (7) installing scaffolding inside intake bays #4 and 5.

Mr. Phil Kelley stated the District's supervisors are not in attendance to keep the number of people down due to the COVID-19 situation, but if the Commissioners have any questions regarding the Supervisor reports, they can address the questions to him and he will get them an answer. He further reported the District is still following the social distancing guidelines and has a nurse present each morning to take employees' temperatures. The District is taking all measures to keep essential employees on the job.

Commissioner Champagne reported on Entergy's substation project in the back of Stillwater Estates and stated it looks like Entergy is on the completion phase of the

project. Commissioner Champagne wants to make sure that Entergy adheres to the terms agreed on with reference to installing permanent drains under the road to make it function as it should. Mr. Brady Girouard stated he has received proposed alterations to the existing design and District crews have repaired the channel section that had washed out. District personnel will continue to monitor the project until completion.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 16329 – A-1 Rental of Beaumont
\$34.00 – Rental of 2 Tablecloths

Ck. No. 16330 – ARO Inc.
\$3,080.00 – Hydro Mulch

Ck. No. 16331 – Brock Services, Ltd.
\$2,200.00 – Scaffold Rental at P.S. #15

Ck. No. 16332 - Dan Delich Consulting
\$2,466.18 – Legislative Consulting Fees

Ck. No. 16333 – Dannenbaum Engineering Corp.
\$17,523.48 – Sabine Pass to Galveston Bay Project

Ck. No. 16334 – Deep South Crane & Rigging Co.
\$4,800.00 – Removal of Pump Unit #2 and Two (2) Crane Rentals

Ck. No. 16335 - Duck's Dragline Service, Inc.
\$21,080.00 – Rental LS250X3 Trackhoe 3/13-3/31/20, Rental
Cutter Head 3/13-3/31/20 and Rental LS250X4 Trackhoe
3/13-3/31/20

Ck. No. 16336 – Filmr, LLC
\$180.00 – Social Media Post

Ck. No. 16337 – Funchess, Mills, White & Co., P.C.
\$2,914.00 – Accounting Services

Ck. No. 16338 - Function 4 LLC
\$327.39 – Rental of Konmin Copier and Property Tax

Ck. No. 16339 – GP Evans Contractors
\$64,124.45 – Levee Mowing

Ck. No. 16340 – Groves Equipment Rental Co., Inc.
\$2,700.00 – Rental 15 Ton Crane, 3/17-4/16/20

Ck. No. 16341 - James Gamble, Sr.
\$270.00 – Health Insurance Payment

Ck. No. 16342 – Jefferson Central Appraisal District
\$87,468.14 – Second Qtr. Payment on 2020 Entity Allocations

Ck. No. 16343 – Johnny's Towing & Recovery
\$425.00 – Rental of Transport Truck 3/23/20 and Rental of
Scissor Lift 4/3/20

Ck. No. 16344 – Kansas City Southern Railway Co.
\$125.00 – Annual Rental on 2 50 X 31 Arch Pipe Crossing

Ck. No. 16345 – KT Trucking & Cattle Co.
\$2,080.00 – Rental of Transport Truck to Move Equipment
and Haul Material

Ck. No. 16346 - Mazzanti & Associates LLC
\$2,500.00 – Legislative Consulting Fees

Ck. No. 16347 – MK Constructors
\$218,012.40 – Rodair Gully Phase V

Ck. No. 16348 – Mutual of Omaha Companies
\$933.31 – Health Insurance Payment

Ck. No. 16349 – Nerbert Frelow
\$1,740.00 – Dump Truck Rental 3/17-4/1/20

Ck. No. 16350 - Ray Russo
\$4,310.33 – Legislative Consulting Fees

Ck. No. 16351 - Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 16352 – Texan Engineering & Consulting, LLC
\$28,260.00 – HMGP Projects, Engineering Fees and Upgrade
Lateral A-3-A

Ck. No. 16353 – TWCA Risk Management Fund
\$7.50 – MVR Billing

Ck. No. 16354 - Waukesha-Pearce Industries, Inc.
\$390.00 – Rental of Transport Truck 3/23-3/26/20

Ck. No. 16355 – Wells Fargo Remittance System
\$2,397.41 – Travel and Meeting Expense

Ck. No. 16357 – Ronnie Hollier
\$113.64 – USB Microphone & Ext. Cable

Ck. No. 16358 – Richard Beaumont
\$195.58 – Health Insurance Payment

Commissioner Moses moved that the checks from the Maintenance Fund be approved for payment. Commissioner Butler seconded the motion. The motion carried.

Mr. Kelley asked for any public comments and/or questions before going into the Executive Session. Mrs. Tomeka Channel stated there were no questions from the public at this time and asked the public to please type in any questions and/or comments they may have on the Facebook Live screen. While waiting for public comment, Mr. Kelley informed the Board that the District is working on getting another system put together similar to what Jefferson County, the City of Port Arthur and the City of Beaumont are using for their meetings and there will be a toll free number that people can call to listen to the meetings in addition to watching the live stream video of the meeting. There were no questions or comments from the public.

Executive Session - Consultation with Attorney Pursuant to Section 551.071, Texas Government Code, Regarding Contemplated Litigation


At 2:08 p.m., the Commissioners entered an Executive Session for consultation with attorney pursuant to Section 551.071, Texas Government Code, regarding contemplated litigation.


At 2:50 p.m., the meeting returned to regular session.

Consider and Take Action, if Any, on Items Discussed in Executive Session

No action was taken as a result of the Executive Session.

At 2:51 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Butler seconded the motion. The motion carried.


Billy Joe Butler, Secretary


Richard Beaumont, Chairman